

BRIT

GLOBAL SPECIALTY
USA

Brit TEAM Platform User Instructions

Welcome to the Brit TEAM platform! Brit is pleased to provide your organization with a comprehensive set of resources to help manage its employment risks as well as compliance training requirements. This guide is intended to help you navigate the platform and to complete your assigned online training modules.

The screenshot shows the Brit TEAM Platform website. At the top left is the BRIT logo (GLOBAL SPECIALTY USA) and at the top right is the LLOYD'S Underwriters logo. The main heading is "TEAM Platform" with the tagline "Train • Educate • And • Manage". Below this is a navigation menu with links for TEAM, ABOUT US, OUR PRODUCTS, OFFICES, PRODUCERS, TPAS, and LOGIN. The main content area features a large banner for "Property Direct" with the text: "With underwriting offices and dedicated support staff in each US time zone, we offer our brokers and clients first". Below the banner are three featured product areas: "Public and Non-Profit First Dollar" (with a photo of a diverse group of professionals), "Scholastic" (with a photo of children running), and "Higher Education" (with a photo of a student holding a folder). Each product area includes a brief description of the service.

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LLOYD'S
Underwriters

TEAM Platform

Train • Educate • And • Manage

[TEAM](#) [ABOUT US](#) [OUR PRODUCTS](#) [OFFICES](#) [PRODUCERS](#) [TPAS](#) [LOGIN](#)

Property Direct

With underwriting offices and dedicated support staff in each US time zone, we offer our brokers and clients first

Public and Non-Profit First Dollar

The public entity package underwriting team specializes in first dollar business.

Scholastic

Higher Education

New package policy launched for US Higher Education sector

1. Open your browser and navigate to www.britteam.com or click the link provided in the training notification email that you received. This is a system-generated email from system@britinsurance.com. If you do not see it in your Inbox, please check junk mail or SPAM as it may get filtered there. **Please note that the email notification is a courtesy reminder only. Any assigned training can be accessed simply by logging into your user account.**
2. Enter the username and password provided by your System Administrator in the boxes provided, then click “Log In.” Keep in mind that passwords are case-sensitive. If you have forgotten your password, click “forgot password?” then enter your username or email address and an automated email will be sent to you. If you do not see it in your Inbox, please check junk mail for mail from system@britinsurance.com.

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TEAM ABOUT US OUR PRODUCTS OFFICES PRODUCERS TPAS **LOGIN**

Login

Username:

Password:

submit

Search

3. Once logged into your TEAM account, read the Acceptable Use Policy and click “continue” to accept. You will then see a screen similar to the one below with the training modules that are assigned to you for completion. Click “See All” or “My Training” to see all of your assigned training.

Welcome,
EXAMPLE USER
Brit Insurance

PROFILE HELPDESK LOGOUT

NEWS

BBC News - Business

Jun 27, 2019
Vauxhall Astra: Ellesmere Port manufacture 'depends on Brexit'

Jun 27, 2019
'I turned a side hustle into millions'

Jun 27, 2019
Ford to cut 12,000 jobs in Europe

Jun 26, 2019
How to get the best price when buying a car

Jun 27, 2019
Boeing 737 Max: New issue could delay aircraft's return

NEW USERS

2014 2015 2016 2017 2018 2019

ASSIGN

TRAINING

My Training
Group Training
Training Report

[Sexual Harassment and Discrimination - Employees](#)
Due: 01/01/2020

[Bloodborne Pathogen Training](#)
Due: 01/01/2020

SEE ALL

- Click the title of the module to launch the training course which opens in a frame within your browser window. If at any time you need to stop your training, simply close the training video and our bookmarking feature will keep track of where you left off and allow you continue from where you last left off.

My Training (Print Certificates Here)

- To print a certificate of completion: Click on your “Training Report” from the left-hand navigation menu or from the home page in the training tile. You will see an icon to the right of the date completed. Click on this icon to open an electronic copy of your certificate. You may either save this to your computer or print it, or both. Please note that your system administrator can view your training status via their training reports. A certificate should only be necessary if requested by your administrator.

Module	Assigned	Started	Completed	Assignment Status
Bloodborne Pathogen Training	06/27/19	06/27/19	06/27/19	Completed

Training

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 acceptable use policy

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6. If at any time you have a question about training, are experiencing an issue, or have general questions about the platform. Use the “helpdesk” button for assistance. From this tab, you will find the contact information of the Helpdesk, and a forum to submit a question. Please fill it out with whatever problem you are experiencing or any questions you will have, and a Helpdesk representative will be able to reply and assist with your situation.

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TRAINING

My Training
Group Training
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Due: 01/01/2020

Bloodborne Pathogen Training
Due: 01/01/2020

SEE ALL

[+ Menu]

Contact the Brit Insurance TEAM Platform Helpdesk

The mission of Brit Insurance TEAM Platform is to provide you with powerful tools that are easy to understand and even easier to use. If you need technical support for Brit Insurance TEAM Platform please fill out this form as completely as possible.

Or call our toll-free number, 1-800-322-1420, on weekdays between 9 a.m. and 6 p.m. Eastern Time, and ask for Brit Insurance TEAM Platform technical assistance.

We will respond to your question as quickly as possible.

NOTE

This form is for technical support only. Please do not use this form to ask risk management questions. For risk management issues, please visit one of our many content libraries.

What part of the site were you visiting when the problem occurred?

Please provide a detailed description of the problem:

Comments:

Would you like to be contacted regarding this issue?

Yes
 No

Please provide a phone number or an email address:

Submit your comments

7. Finally, if you wish to change the initial assigned password, or your email address, click “Update My Account” in the upper left-hand section of the home page.

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My Training Group Training Training Report

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SEE ALL

User Information

Use this form to update your account information and change your password.

If you have more than one account on the Brit system, you can [link them here](#). Once linked, you will be able

Username: userexampleaccount

First Name:

Last Name:

Email:

Password*:

Retype Password*:

*Your password must be at least 4 characters long

Password Reminder:

Save Cancel

If you need further assistance, please contact your system administrator or the Brit TEAM Help Desk at helpdesk@britteam.com.